



MINUTES OF THE TWENTY FIRST ANNUAL GENERAL MEETING

5th June 2018

Present: Rotha Johnston (Chair), Michael Kuhn, Jennifer Johnston, Fiona MacMillan, Elaine Sperber, Greg Maguire, Mike Catto

In attendance: Richard Williams (CEO), Andrew Reid (Head of Production), Bernard McCloskey (Head of Education), Aine Walsh (Head of ILBF), Moyra Lock (Head of Marketing), Linda McGuinness (Acting Director of Finance), Marie Shivers (Minutes), Dr Rosemary Peters, Moore Stephens, Brian O'Neill, NIAO, Michael Curley and Michael Woods (DfE)

Apologies: Ian Parsley, Adeline Dinsmore

1. Minutes of nineteenth AGM

- 1.1 The Minutes of the 19th AGM, held on 6th June 2017, were agreed as accurate and signed.
- 1.2 The Chairwoman confirmed that the Meeting was quorate, due notice had been given and that the meeting had been properly convened.

2. Management Accounts, 12 months to 31st March 2018 and Acceptance of Strategic Report, Directors' Report and Financial Statements for Year Ended 31 March 2018

- 2.1 The accounts were presented in their statutory format and there were no material changes to the numbers and no significant disclosures.
- 2.2 The Accounts were approved by the Board.

3.0 Report to Those Charged with Governance

- 3.1 Brian O'Neill summarised the audit of accounts noting a clean audit report with no items of concern or adjustments identified and confirmed that this will be recommended to NIAO for approval by the Comptroller and Auditor General.
- 3.2 Brian and Rosemary thanked the finance teams for the prompt completion of the Financial Statements and their co-operation with the audit.

4. Annual Report of the Audit and Risk Committee

- 4.1 Fiona MacMillan updated the AGM on the Annual Report of the Committee
- 4.2 The Board accepted the Annual Report of the Audit and Risk Committee and thanked them for their assistance during the course of the year.
- 4.3 The Strategic Resource Committee and the Audit and Risk Committee reviewed the Management and Statutory Accounts on 29th May and recommended these to the Board for approval.



4.4 The Chair of the Board and Chair of the Audit and Risk Committee met independently of the Executive with the internal and external auditors prior to this AGM.

5. AOB

5.1 There was no other business to be discussed and the AGM was closed.

Signed: 
ROTHA JOHSTON, CHAIRWOMAN

Date: 11/6/2019