

## **MINUTES OF BOARD MEETING: 29<sup>th</sup> June 2010**

**10:30am Tuesday 29<sup>th</sup> June 2010**  
**Northern Ireland Screen, Alfred House, Belfast**

**Present:** Richard Hill (Chair), Tim McKane, Anne Cormican, Mairead Regan, Peter Quinn, Roger Austin, Philip Morrow, Kate Smith

**In attendance:** Richard Williams (CEO), Marie Shivers (minutes)

**Apologies:** Brian McMahon, Terry Loane, James Penny, Maurice Hayes, Ruth McCance, Andrew Reid (Head of Production), Linda Martin (Head of Finance), Arthur Scott (DCAL – Observer)

*Northern Ireland Screen executive absent*

### **CEO Remuneration**

- 0.1 The Chair reported that he had received a letter indicating that DFP was now considering the proposed remuneration for the CEO.
- 0.2 The Board expressed disappointment at the length of time taken to remedy this issue and indicated that further action would have to be taken if it was not resolved by the next Board meeting.

*CEO joined the meeting*

### **1.0 Chairman's Opening Remarks**

- 1.1 No conflicts of interest were raised.
- 1.2 The Chair reported that he had used a number of meetings with the DCAL Minister to highlight the governance burden being placed on the company.
- 1.3 The Chairman's lunch was well attended providing a strong launch pad for the local film projects being pushed.
- 1.4 The DCMS funding for the Irish Language Broadcast Fund and the Ulster-Scots Broadcast Fund has yet to be finalised.

### **2.0 Minutes of the Board meeting of 16<sup>th</sup> March 2010**

- 2.1 The minutes of the last Board meeting were agreed and signed.
- 2.2 Action points from the last meeting were reviewed and the Board updated.

### **3.0 CEO's Report**

- 3.1 The CEO took questions on his report. The Board expressed concern regarding the impact of new procurement procedures and the introduction of the Central Procurement Agency as the conduit for procurement.
- 3.2 The Board agreed the CEO's Report.
- 3.3 The CEO informed the Board of his concerns regarding the ever increasing bureaucracy surrounding Northern Ireland Screen. He expressed strong concern that Northern Ireland Screen was being undermined as a development agency and that delivery of its objectives was being severely curtailed. He stated that Northern Ireland Screen was in effect being systematically dismantled and that this was not in his view a situation that should be allowed to continue.
- 3.4 The Board agreed that as a matter of urgency it would raise these issues at Ministerial level in DCAL and DETI and at Board level at Invest Northern Ireland.

*The meeting broke for 5 minutes.*

### **4.0 Approval of Director's Report and Financial statements for the Year ended 31 March 2010**

- 4.1 The Finance and Audit Committee had reviewed the Report and Financial statements and recommended approval. The Board approved these.

### **5.0 Management Accounts to end May 2010**

- 5.1 As funding was still to be released, there was very little contained in the accounts to date. The accounts were approved by the Board.

### **6.0 Risk Register**

- 6.1 It was agreed that the Risk Register should be amended to reflect the concerns raised by the CEO.
- 6.2 The Board approved the Risk Register.

### **7.0 Performance Indicators**

- 7.1 The Board was content with the Performance Indicators.

## **8.0 Committee Update Reports**

### Investment Committee

- 8.1 The Committee were to meet after the Board meeting. Nothing to update.

### Engagement Committee

- 8.2 Tim McKane provided an update. Stephen Grimason had visited Northern Ireland Screen and spent a day talking to staff. The US Consul-General would be invited to visit the set of Game of Thrones.

- 8.3 The Committee would meet before the next Board meeting.

### Irish Language Broadcast Fund

- 8.4 Seacht had won an award for the second year running at the Celtic Media Festival.

### Education Policy Working Group

- 8.5 Creative Learning Centres were attracting a significant number of teachers. An audit of Moving Image Arts in schools is to be carried out.

### Finance and Audit Committee

- 8.6 The Letter of Representation was agreed at the last Finance & Audit Committee meeting. The letter was approved by the Board and signed.

### Skillset

- 8.7 Three unsuccessful bids had been received from DEL/Creative Industries Innovation Fund. They were currently looking at alternative sources of funding. Mairead Regan had been asked to chair the Industry Advisory Board.

## **9.0 Deloitte's Appraisal of the Northern Ireland Screen Strategy 2010-14: 'Driving Global Growth'**

- 9.1 The CEO noted the useful recommendations contained in the Appraisal.

## **10.0 Board and AGM Dates for 2011**

- 10.1 These to be circulated to Board members by email as soon as possible.

## **11.0 Any Other Business**

- 11.1 The Chair reminded Board members of the appraisal process he would be undertaking.

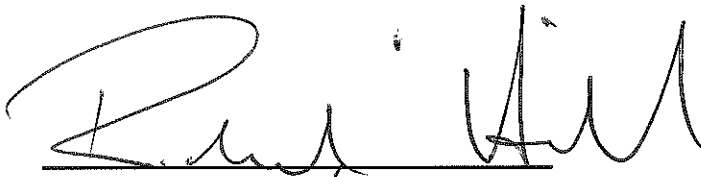
- 11.2 The meeting was closed.

**12.0 Date of Next Meeting**

12.1 The next Board meeting will be held at 10:30am on Tuesday 21<sup>st</sup> September 2010.

<i>Point</i>	<i>Detail</i>	<i>To be action by</i>
0.2	Chair to await letter re remuneration and chase again if necessary	Chair
3.4	Board to raise bureaucracy issues at Ministerial level	Board
6.1	Risk Register should be amended to reflect the concerns raised by the CEO	Elsie Brown
10.1	Circulate 2011 Board and AGM dates to members	Marie Shivers

Signed:



Date:

