

**MINUTES OF BOARD MEETING: 17<sup>TH</sup> January 2011**

**10am Monday 17<sup>th</sup> January 2011**  
**Northern Ireland Screen, Alfred House, Belfast**

**Present:** Richard Hill (Chair), Terry Loane, Tim McKane

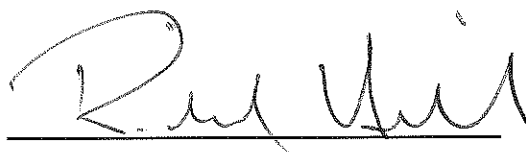
**Via telecall:** Ruth McCance, Roger Austin

**In attendance:** Richard Williams (CEO), Andrew Reid (Head of Production), Linda Martin (Head of Finance), Áine Walsh (Head of ILBF), Bernard McCloskey (Head of Education), Moyra Lock (Head of Marketing), Elsie Brown (Operations Manager), Marie Shivers (minutes)

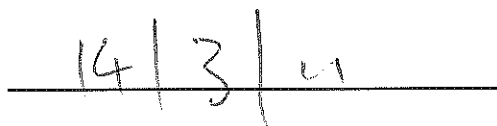
**Apologies:** Brian McMahon, Mairead Regan, Peter Quinn, James Penny, Maurice Hayes, Anne Cormican, Philip Morrow, Kate Smith

- 1.1 No conflicts of interest were raised.
- 1.2 The Chair reported that a letter from the DETI Minister had been tabled at a recent Investment Committee meeting. He expressed concern around the perception that such a letter could generate.
- 1.3 The Board noted that the letter did not seek to directly influence the Investment Committee's decision. The Board agreed that the letter could lead to the perception of undue influence.
- 1.4 It was agreed that the Chair raise the matter directly with the DETI Minister to avoid any future issues.

Signed:

  
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Date:

  
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