



METADATA & RESEARCH ASSISTANT INFORMATION FOR APPLICANTS

Thank you for your interest in this post.

Please read the job description, person specification, terms & conditions and Northern Ireland Screen selection process information.

If you feel that your experience is appropriate to the post and you would like to apply, please send a **completed application form, cover letter, and Monitoring Form by HARD COPY** to:

Lyndsey McKnight
Northern Ireland Screen
3rd Floor Alfred House
21 Alfred Street
Belfast, BT2 8ED

to arrive by 12 noon on Wednesday 17 January 2018. Please ensure your name and telephone number is on each page submitted (except for the Monitoring Form).

Applications received after the deadline will not be accepted.

Please note that we are planning to hold interviews on Friday 19 January.

If you have any specific needs around the interview process, for example, in relation to access or time of day – please include this information with the application form.